

Job Title: Little Stingrays Instructor (Lead and Assistant)

This is a lesson program, with the opportunity for swimmers to compete in meets. Lead Instructor will work with the STINGRAYS Head Coach to ensure that practices are consistent with the season plan and to create meet lineups in advance of the meet entries deadline. Foster an inclusive, team focused, positive work environment.

*(Little Stingrays **Assistant Instructor** reports to and serves at the direction of the Little Stingrays Lead Instructor and assists with the responsibilities described below.)*

Responsibilities:

- *Reports to the Swim Team Coordinator and Little Stingrays Lessons Program Manager*
- *Prepares, conducts and administers swim practices & meets for Little Stingrays who compete in dual/city meets.*
 - *Meet with assisting instructor(s) regularly to ensure progress toward the season plan*
 - *Attend Club Board meetings, as requested*
- *Provide motivation and instruction for the skill development of ALL participants and assistant instructors.*
- *Work with the Swim Team Coordinator and STINGRAYS Head Coach to communicate with parents, Board and club members about meets, practices and team social events in a timely manner*
 - *Communicate directly with Little Stingray Parents/Guardians in coordination with Swim Team Coordinator*
 - *Participate in planning and conducting team competitive and social events*
- *Plan and conduct Little Stingray social “team building” events.*
- *Administer team attendance, meet entries/results and the swim lesson budget.*
 - *Communicate Little Stingray participant information and check payment details to Swim Team Coordinator in a timely manner.*
 - *Communicate Little Stingray swim meet participant details to the STINGRAYS Head Coach no later than Tuesday @ noon before the swim meet.*
- *Conduct swim practice, lessons and meet set-up and break down*
- *Maintain team equipment*
- *Understand that you are a role model for swimmers and coaches and your actions, on and off the pool deck, must reflect that standard. (Refer to Coach Expectations document.)*

Qualifications:

- *HEADS UP Concussion Training Certificate, Current Lifeguard Training/Safety Training for Swim Coaches, CPR/AED, Standard First Aid certification; and Water Safety Instructor Certification is a plus*
- *Competitive swimming and teaching experience*
- *Experience and enthusiasm working with children and parents*
- *Excellent verbal and written communication skills*
- *Works well in a loud environment*
- *Works well with others*